



**Sant Shiromani Ravidas Global Skills Park**  
Under Technical Education, Skill Development and Employment  
Department, Bhopal, Government of Madhya Pradesh



Hazrat Nizamuddin Colony Road, Narela Shankari, Bhopal, Madhya Pradesh, Pin Code- 462022

Phone No: 0755-2925649 Web: <http://globalskillspark.in> | Email Id: [ceo.gspbhopal@mp.gov.in](mailto:ceo.gspbhopal@mp.gov.in)

SN/SSR-GSP/2026-27/Proc/1028

Bhopal, Date: 13.04.2026

To,

Authorized Service Partners of HP Inc.,  
c/o Hewlett-Packard (HP) India Operations Pvt. Ltd.,

**Subject: Re-circulation of Invitation for Sealed Quotations for Three-Month AMC of HP Systems at SSR GSP, Bhopal**

**Reference:** Enquiry letter serial no 864, dated 01.04.2026

Dear Sir/Madam,

In continuation of the original enquiry letter vide Serial No. 864 dated 01.04.2026, and in order to enhance competitiveness and ensure wider participation, it has been decided to **re-circulate the invitation for sealed rate quotations**. Accordingly, you are requested to kindly arrange to circulate the attached invitation among all your authorized service partners for the **Three-Month Maintenance Contract (AMC) with spare parts (Annexure A)**. The AMC shall cover **68 HP systems (Annexure B – Serial Nos. of All-in-One (AIO) PCs totaling 68 units)** installed at **Sant Shiromani Ravidas Global Skills Park (SSR GSP), City Campus, Bhopal**.

Key Instructions for Submission: Sealed quotations must be superscribed as: **"Quotation for Three-Month AMC for HP Systems – SSR GSP (Re-invited)"**

Revised Submission Schedule:

**Last Date & Time: 16.04.2026 up to 03:00 PM**

- **Submission Venue:** Office of Director (Facility & Procurement), SSR GSP Main Campus, Bhopal

Notes: Incomplete/unsealed quotations will be rejected. SSR GSP reserves the right to accept/reject any/all without reasons.

Please confirm receipt and circulation to ensure competitive participation.

Attachment: Original Annexure A, Annexure B and draft MoU format.

Enclosures: original enquiry letter with Annexure A, Annexure B and Draft MoU Format.


Contact for Queries:

Office of Director (Facility & Procurement) /

Head of department (Precision Engineering) of SSR City Campus, Bhopal.

landline 0755- 2849041, Email: [proc.ssrsp@mail.com](mailto:proc.ssrsp@mail.com)

Sant Shiromani Ravidas Global Skills Park (SSR GSP) City Campus, Bhopal

  
**Director Facilities**  
Sant Shiromani Ravidas Global Skills Park  
(SSR GSP) Bhopal



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SN/SSR-GSP/2026-27/Proc/864

Bhopal, Date: 01.04.2026

To,

Authorized Service Partners of HP Inc.,  
c/o Hewlett-Packard (HP) India Operations Pvt. Ltd.,

**Subject:** Request to Circulate Invitation for Sealed Quotations to Authorized HP Service Partners for Three-months AMC at SSR GSP City Campus

Dear Sir/Madam,

We request HP India to kindly circulate the attached invitation for sealed rate quotations to all your authorized service partners for the Three-Year Annual Maintenance Contract (AMC) with spare parts (**Annexure A**) covering 68 HP systems (**Annexure B: SERIAL NO. All-In-One (AIO) PCs**—totalling 68 units)

at Sant Shiromani Ravidas Global Skills Park (SSR GSP) City Campus, Bhopal.

With over 1,500 HP systems across our premises, we seek an exclusive arrangement for reliable support, timely service, and genuine spares.

**Key Quotation Requirements (for Circulation):** Quotations in sealed envelopes super-scribed "Quotation for Three-months AMC for HP Systems - SSR GSP City Campus" must cover:

**Eligibility:** Authorized service partners of HP Inc. must attach a valid HP authorization certificate.

**Submission Schedule:**

- Last Date & Time: 07.04.2026 by 03:00PM (no quotation will be entertained after said deadline)
- Venue: Office of Director (Facility & Procurement), SSR GSP Main Campus, Bhopal.
- Opening: 07.04.2026 .at 03:30 PM (bidders may attend).
- Superscribe envelope with reference and bidder details.

**Notes:** Incomplete/unsealed quotations will be rejected. SSR GSP reserves the right to accept/reject any/all without reasons.

Please confirm receipt and circulation to ensure competitive participation.

Attachment: Annexure A, Annexure B and draft MoU format.

**Contact for Queries:**

Office of Director (Facility & Procurement) /

Head of department (Precision Engineering) of SSR City Campus, Bhopal.

landline 0755- 2849041, Email: [proc.ssrsp@mail.com](mailto:proc.ssrsp@mail.com)

Sant Shiromani Ravidas Global Skills Park (SSR GSP) City Campus, Bhopal

Director Facilities

Sant Shiromani Ravidas Global Skills Park  
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**On letterhead of Authorized Service Partners of HP Inc**

**Annexure -A**

Invited rate Contract for HP AIO Spare Parts (Indicative List)

S. No.	Spare Part Description	Unit Rate (₹) MRP as on April 2026	MAKE	SSRGSP Exclusive Rate (₹)	Remark	Warranty
1	Motherboard				The Service Provider shall quote and charge prices strictly as per actuals. A declaration must be provided confirming that no lower rates have been charged to any other department, organization, or entity for identical goods/services at the time of execution or during the contract period.  This notarized declaration shall accompany every invoice. Breach of this condition empowers SSRGSP to terminate the contract forthwith, levy penalties if any, and recover any overpayments if required.	Days
2	LED/LCD Display Panel (23.8")					Days
3	RAM 8 GB DDR4					Year
4	RAM 16 GB DDR4					Year
5	SSD NVME 512 GB					Year
6	SSD NVME 1 TB					Year
7	Power Adapter					Days
8	Keyboard & Mouse Set					Days
9	Cooling Fan					Days
10	Wi-Fi Module					Days
11	CMOS Battery					Days
12	Webcam w/BKT Sponge FHD Module					Days
13	Power Cable (1.2 Mtr)					Days
14	VGA/HDMI Cable (1.2 Mtr)					Days
15	Speaker (Internal)					Days
16	AMC Charges Installation (quarterly)					25% of annual (valid for three years)

**Note:**

- Rates are indicative and subject to revision as per OEM price updates.
- **All rates are exclusive of GST.** GST will be applicable extra as per government norms.
- Defective spare must be return to M/s.....
- Any additional spare parts not listed will be quoted separately upon requirement.



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**Part Availability & OEM Dependency Clause:**

The supply and replacement of spare parts under this proposal shall be strictly subject to availability of the parts from HP (Original Equipment Manufacturer). In the event that: The required spare part is not available with HP, or HP discontinues or restricts supply of any specific part,

M/s.....shall not be held responsible or liable for non-provision of such spare parts. Further, if there is any delay from HP's end in making the required spare part available due to manufacturing, logistics, import restrictions, or any other OEM-related reasons, the service provider shall not be responsible for such delays, and no penalty, claim, or liability shall be applicable on us for the same. All part replacements shall be carried out only after the spare part is made available by HP, and timelines shall be revised accordingly.

Your sincerely,

For M/s .....

(Authorized Signatory)

Name:

Designation:

Signature: \_\_\_\_\_

Date:

Seal



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**Annexure -B**

**SERIAL NO. All-In-One (AIO) PCs—totalling 68 units**

Sn	Computer Serial No.	Sn	Computer Serial No.	Sn	Computer Serial No.
1	8CC8191FT6	24	8CC8191FV3	47	8CG8423P92
2	8CC82114R2	25	8CC8191FV8	48	8CG8423P9J
3	8CC8191FVM	26	8CC8191FVH	49	8CG8423P9P
4	8CC8191FT8	27	8CC8191FVP	50	8CG8423PBF
5	8CC8191FW	28	8CC8191FW6	51	8CG8423PBH
6	8CC8191FT3	29	8CC82114PM	52	8CG8423PCS
7	8CC8191FW5	30	8CC82114QD	53	8CG8423PC1
8	8CC8191FVO	31	8CC82114QT	54	8CG8423PCH
9	8CC8191FTB	32	8CC82114R8	55	8CG9120GZ8
10	8CC8191FTD	33	8CC8191FTJ	56	8CG8423P8R
11	8CC8191FW8	34	8CG8423PBW	57	8CG8423P9S
12	8CC8191FTC	35	8CG8423PCF	58	8CG8423P8M
13	8CC8191FVJ	36	8CG8423P8Y	59	8CG8423PCZ
14	8CC8191FVN	37	8CG8423P94	60	8CG9120GZ0
15	8CC8191FVD	38	8CG8423P95	61	8CG9120GZB
16	8CC8191FVS	39	8CG8423PB9	62	8CG9120GZ9
17	8CC8191FT1	40	8CG8423PBN	63	8CG8423P8N
18	8CC8191FT7	41	8CG8423P84	64	8CG8423P9R
19	8CC8191FT9	42	8CG8423PBK	65	8CG9120GZ1
20	8CC8191FTH	43	8CG8423PB8	66	8CG8423P9F
21	8CC8191FTK	44	8CG8423PCJ	67	8CG8423PB3
22	8CC8191FTT	45	8CG8423P98	68	8CG8423PCB
23	8CC8191FTY	46	8CG8423P87		

# Maintenance Contract

Between

Sant Shiromani Ravidas Global Skills Park, Bhopal

And

M/s.....  
(.....)

## 1. Purpose

This Maintenance Contract is made and entered into on this ..... of, 2026, by and Sant Shiromani Ravidas Global Skills Park, Bhopal, located at Hazrat Nizamuddin Road, Narela Shankari, Sector B, Indrapuri, Bhopal, Madhya Pradesh – 462022, hereinafter referred to as "Customer" and between M/s..... an authorized service partner of HP Inc., having its registered office at ..... Madhya Pradesh, hereinafter referred to as "Service Partner".

This Maintenance Contract establishes an agreement between the parties for supplying exclusive HP genuine spare parts and providing IT Facility Management Services (FMS) to SSR Global Skills Park. These services cover all available All-in-One (AIO) PCs—totaling 68 units Annexure-B—in the GSPCC facility.

## 2. Scope of Services

The Service Partner shall:

- Supply genuine HP spare parts for desktops, laptops, printers, and other HP equipment as per HP Inc. guidelines.
- Provide comprehensive IT Facility Management Services (FMS), including:
  - Preventive and corrective maintenance of IT assets.
  - Hardware troubleshooting and replacement.
  - Software installation and configuration support.
  - Network and server support as mutually agreed.
- Ensure timely resolution of service calls as per agreed SLA (Service Level Agreement).
- Maintain service records and periodic performance reports.

## 3. Exclusivity

SSR Global Skills Park agrees to source all HP spare parts and related IT hardware maintenance services exclusively from M/s..... during the tenure of this Maintenance Contract.

## 4. Duration

This Maintenance Contract shall remain valid for a period of **Three Months**, commencing from the date of signing, and may be renewed by mutual consent of both parties.

## 5. Financial Terms

All supply and service costs shall be governed by mutually agreed quotations or rate contracts, approved in writing by SSR Global Skills Park prior to execution. Payment terms shall be as per the finalized work orders or service agreements.

**6. Covenants of the Service Partner. The Service Partner shall:**

- (a) Service provider should deploy trained, experienced and competent service engineer for carrying out necessary maintenance services for the equipment as per bench marked maintenance practices / OEM manuals in user's location.
- (b) Repair and service the equipment upon the Customer's request. Whether any defective item or component is to be replaced or repaired shall be at the sole discretion of the Service Provider. All parts removed during service shall become the property of the Service Provider, and the Service Provider authorized service engineer shall be entitled to remove and carry away such faulty components from the Customer's premises

**7. Covenants of Customer** Allow access to the equipment to the authorized representative of the Service Partner within working hour.

**8. Confidentiality**

Both parties shall maintain confidentiality of all proprietary or sensitive information shared during the tenure of this Maintenance Contract and shall not disclose it to any third party without prior written consent.

**9. Rate Contract for HP AIO Spare Parts (Indicative List)**

Rate list of spare enclosed in Annexure - A

**10. Termination**

Either party may terminate this Maintenance Contract with a written notice of **15 days**, stating valid reasons. Any ongoing projects or pending payments shall be duly settled before termination.

**11. Laws Governing the AMC Agreement.** This AMC Agreement shall be governed by the laws of the Govt. of Madhya Pradesh for the time being in force.

**12. Dispute Resolution**

In the event of any dispute arising out of or in connection with this Maintenance Contract, both parties shall attempt to resolve the matter amicably. If unresolved, the dispute shall be subject to the jurisdiction of the courts at **Bhopal, Madhya Pradesh**.

**13. Assurance Bank Guarantee:** The Service Partner shall provide the Assurance Bank Guarantee of the sum of 3% of the actual contractual value of AMC within seven days of the issue of the AMC order, which will be valid during the period of AMC agreement plus 60 days.

**14. Modus Operandi for Repairs**

**Documentation.** The faulty equipment will be forwarded to the repair agency by the user on a work order. One copy of the work order will be retained by the Service Provider and one copy duly signed by the Service Provider will be returned to the user.

**15. General Provisions**

- Any modification or amendment to this Maintenance Contract shall be made in writing and signed by both parties.

**16. Terms of Payment.** Payments for the AMC shall be released on a quarterly basis, with each quarterly installment made within 15 days from the date of submission of the invoice and satisfactory service certification

**17. Period of AMC Agreement:** xx-xx-2026 to xx-06-2026.

**Signatures**

	<p><b>For SSR Global Skills Park, Bhopal (Authorized Signatory)</b> Name: _____ Designation: _____ Signature: _____ Date: _____ Seal:</p>
	<p><b>For M/s ..... (Authorized Signatory)</b> Name: _____ Designation: _____ Signature: _____ Date: _____ Seal:</p>

**Annexure -A**  
**Rate Contract for HP AIO Spare Parts (Indicative List)**

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Your sincerely,

**For M/s .....**  
**(Authorized Signatory)**

Name:

Designation:

Signature: \_\_\_\_\_

Date:

Seal

**Annexure -B**

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22	8CC8191FTT	45	8CG8423P98	68	8CG8423PCB
23	8CC8191FTY	46	8CG8423P87		

For SSR Global Skills Park, Bhopal  
(Authorized Signatory)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Seal: